

SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL
***DRAFT* MINUTES OF THE FULL COUNCIL MEETING OF SOUTH**
CADBURY & SUTTON MONTIS PARISH COUNCIL HELD AT SOUTH
CADBURY VILLAGE HALL

Thursday 29th September 2022 at 19:30hrs

Present - D Soper (Chairperson) L Tabor J Griffiths M Toop M Semmons
C Toop (Parish Clerk)

The Chairperson opened the meeting and advised all that the meeting is being recorded

PC 2022/54 To receive Apologies for absence and to approve the reasons given

Apologies received from District Cllr H Burt

PC 2022/55 Declarations of interest Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct

None declared

PC 2022/56 To approve and sign as a correct record the minutes of the Extraordinary Council Meeting held on Thursday 18th August 2022

The minutes of the Extraordinary Council Meeting held on Thursday 18th August 2022 were approved and signed as a correct record by the Chairperson

PC 2022/57 Actions from previous meeting

- **PC 2022/31 New bank account update**

Still in process of being opened

- **PC 2022/34 (2) Tipping in Sutton Montis**

The Clerk read out an email received by Cllr Hayward Burt from the Planning team at SSDC which confirmed 'A site visit has been carried out. There is a full application approved on the site under planning reference 20/02406/FUL. This is for extensive works for the conversion of two barns into holiday lets, the building of 3 timber holiday lodges, the erection of 2 agricultural barns, the extension of a car port, engineering works to provide expansion to the ponds, new driveway and other ancillary development including hardstanding and tree planting. The site visit revealed the works are well under way and there was no breach of planning control found during the officers visit. I found nothing in the construction management plan or condition preventing lorries going through the village so have no powers to prevent this happening. As such, the case will now be closed as no breach was found. I would however say that should other concerns be raised different from the ones already raised which were raising of the land and dumping of waste, then please do report these.

John will follow up with Highways Agency

- **PC 2022/52 Internal Audit**

All information has been posted on the village notice boards. The external auditor has confirmed that South Cadbury Parish Council has claimed exemption

there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued for this reporting year. We will not hear from the unless they receive any correspondence from local electors during the period for the exercise for public rights that requires them to contact us

- **PC 2022/53 New website**

The Clerk reported the new host is working on the content management system for the new website and the transferring agendas and minutes etc across to the new system. Policy documents can also be uploaded. They are planning to take photos around the Parish next week and asked if there are any particular places to be included.

PC 2022/58 Open session

No members of the public attending however the dog waste bins in Sutton Montis was discussed as they are now overflowing again. Clerk to enquire with SSDC when there will be capacity for them to be emptied

PC 2022/59 District/County Councillor update report

Nothing to discuss from the County report previously circulated by email

PC 2022/60 PCSO items

No report received

PC 2022/61 Planning Updates and Applications

- **APPLICATION NO. 22/01824/S73A APPLICANT Hopkins Estates Ltd**

Avalon Sutton Montis Road Sutton Montis Yeovil Somerset BA22 7HF – **permitted with conditions** .

- **APPLICATION NO. 22/01857/LBC APPLICANT Mr D French**

Priests House Church Hill Sutton Montis Yeovil Somerset BA22 7HE – **Awaiting decision**

- **22/02282/HOU at Low Cottage Sutton Montis Road Sutton Montis**

Proposed demolition of existing lean-to structure, Proposed two storey extension to dwelling and associated alterations and Proposed lean-to storm porch. Unanimously agreed to support the application

PC 2022/62 Civility and Respect Project – NALC – discussed and agreed no further action needed at present

PC 2022/63 Clerk items

- 1 **Finger posts** - discussed and agreed to prioritise Henshall Corner and broken post with partly missing sign
- 2 **Training to approve** – How to Effectively Budget (Chair and Clerk) – unanimously approved
- 3 **Grants and donations** – discussed donations to be made this year and approved

CAT bus £100 and Somerset & Dorset Air Ambulance £100 to be paid when bank account in place. Clerk to speak to Village Agent regarding identifying vulnerable residents and report back at next meeting

- 4 **SAAA 2022 Opt-out** - an email has been received enquiring if the Council wishes to opt out of the appointed external auditor and make arrangement to appoint its own – discussed and unanimously agreed to remain with appointed external auditor
- 5 **Warm hubs** – discussed the suggestion to open up village halls, community centres etc where vulnerable members of the community can come to a warm space, have hot food and company without worrying about heating their home or if they will be able to eat. Discussed and agreed the Council would be happy to support the village halls if they are willing to take this on. Agreed Cllr Semmons will speak to the South Cadbury Village Hall Management Committee and the Clerk will Speak to Kate Jungius for Sutton Montis

PC 2022/45 Financial matters

- 1 Overdue invoice SALC INV-0242 £88.79 – the Clerk advised there is an invoice outstanding from 16th July 2021 for last year’s membership. Although previous Clerk not available to advise why payment has not been made discussed and unanimously agreed the Clerk will pay for reimbursement when new bank account in place
- 2 New invoices to approve
 - Tor Media TNM-635 (Website amendment) £90 – approved that Clerk will pay and be reimubursed
 - SALC INV-1269 (Responding to Planning Applications training) £25.00 - approved that Clerk will pay and be reimubursed
 - SALC INV-1584 (2022-2023 membership) £90.68 - approved that Clerk will pay and be reimubursed
 - Western Web Limited Invoice 23337 (Deposit for new website design) £180 – approved reimbursement to Clerk who has already paid invoice to expedite progressing new website

PC 2022/46 Correspondence to be noted

- Email received from former Chairman Martin Coombs thanking the Councillors for the garden voucher given following his retirement.
- Enquiry received from alternative insurance company – Clerk will request a cost to compare with current insurer
- Operation London Bridge – books of remembrance are now in place in both churches following the Queen’s sad passing

PC 2022/47 Agenda items for next meeting

- Grant policy – West Camel
- Other donations
- Road sign in Compton Road South Cadbury
- Meetings for next year
- Highways update
- Grit bin for South Cadbury

Meeting closed 20.25

12. Date of next meeting Thursday 1st December Sutton Montis Village Hall at 7.30

Signed Date

Minutes prepared by Cherry Toop (Parish Clerk)

9th November 2022

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