

**SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL  
MINUTES OF THE FULL COUNCIL MEETING OF SOUTH CADBURY &  
SUTTON MONTIS PARISH COUNCIL HELD AT SOUTH CADBURY  
VILLAGE HALL**

**Thursday 1<sup>st</sup> December 2022 at 19:30hrs**

Present - J Griffiths M Toop (Vice Chair) M Semmons  
C Toop (Parish Clerk) Ian Colway (member of public) Cllr Sarah Dyke

**The Vice chairperson opened the meeting**

**PC 2022/63 To receive Apologies for absence and to approve the reasons given**

Apologies received from District Cllr H Burt, Cllr D Soper, Cllr L Tabor

**PC 2022/64 Declarations of interest** Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct  
No interests to declare

**PC 2022/65 To approve and sign as a correct record the minutes of the Full Council Meeting held on Thursday 29<sup>th</sup> September 2022**

The minutes of the Full Council Meeting held on Thursday 29<sup>th</sup> September 2022 were approved and signed as a correct record by the Vice Chairperson

**PC 2022/66 Actions from previous meeting**

- **PC 2022/31 New bank account update** - still ongoing
- **PC 2022/53 New website** – preview previously circulated and agreed much improved on existing website.  
The Clerk advised the new host had suggested moving to a new domain – unanimously approved.  
The clerk advised an invoice for hosting for the coming year had been received from Tor New Media for £125. Unanimously agreed not to pay the invoice as moving to new host

**PC 2022/67 Open session**

- Nothing to discuss

**PC 2022/68 District/County Councillor update report**

Cllr Dyke advised careful consideration is given setting to Parish Precept for next year as services being devolved at County level

**PC 2022/69 PCSO items**

Report to be circulated

**PC 2022/70 Planning Updates and Applications**

- **APPLICATION NO. 22/01857/LBC APPLICANT Mr D French – Priest House** Permitted with conditions
- **APPLICATION NO. 22/02282/HOU at Lew Cottage Sutton Montis Road Sutton Montis** – Permitted with conditions
- **APPLICATION NUMBER 22/03080/HOU Menteith House Sutton Montis Road Sutton Montis** – Discussed and unanimously supported

Cllr Toop asked if a hyperlink can be added when planning applications are sent for consideration to make it easier to find the related documents. The Clerk will enquire with the District Planning team if this can be done

#### **PC 2022/71 South Cadbury Village Hall Committee update**

Cllr Semmons advised nothing to report as the Committee have not met since the last Parish Council meeting. However, the Committee would like money for new children's play equipment. Discussed and agreed the CIL money can be used to support but requested Cllr Semmons obtain some quotes for consideration

#### **PC 2022/72 Grant policy**

For discussion at next meeting

#### **PC 2022/73 Donations**

For discussion at next meeting

#### **PC 2022/74 Meetings for next year**

12<sup>th</sup> January

16<sup>th</sup> March

18<sup>th</sup> May

20<sup>th</sup> July

21<sup>st</sup> September

16<sup>th</sup> November

All to be held in Sutton Montis Village Hall

#### **PC 2022/75 Highways update**

- Cllr Griffiths reported recent flooding of the road from Sutton Montis to Queen Camel due to the damage caused by excessive road use from the lorries accessing the Sutton Farm site. Access to the culverts was released which drained into the field. Passing places have been filled with crushed stone. A 30 tonne lorry over-tipped into a trench in farm field and lifting equipment was need to get the lorry out. The impact of excessive road usage by heavy vehicles has caused movement of bridge over the railway which is owned by Network Rail. It is estimated between 25 - 30 trucks weighing a total of 40 tonnes is using the road each day. The Clerk will send Cllr Dyke the What3 words location for the farm and the bridge for her to raise at Area East Committee meeting. The concern is that the mound is growing and there has been daily activity since March/April 2022.
- The speed limit sign on the Compton Road towards Compton Pauncefoot is still in need of repair. The Clerk will report the matter to Highways

**PC 2022/76 Grit bin for South Cadbury**

The Clerk will speak to the landlord at the Camelot to see if a bin could be sited at the front of the building

**PC 2022/77 Clerk items**

**PC 2022/78 Financial matters**

1. SALC invoice INV-1801 The code of Conduct Explained £25 Approved
2. SALC invoice INV-1726 How to Budget Effectively training £40 Approved
3. TOR New Media invoice #TNM-684 £125 – not approved
4. Western Web £696.00 – retrospective approval as paid on 08/12/2022 by Clerk to be reimbursed

**PC 2022/79 Correspondence to be noted**

**PC 2022/80 Agenda items for next meeting**

- Budget and precept setting
- Bank account
- New website
- Grant policy
- Donations

**PC 2022/81 Date of next meeting**

12<sup>th</sup> January 2023 at Sutton Montis Village Hall

**Meeting closed at 20.35**

Signed ..... Date .....

Minutes prepared by Cherry Toop (Parish Clerk)

02/01/2023

Telephone: 01963 440384

E-mail: [clerk@southcadburyandsuttonmontispc.co.uk](mailto:clerk@southcadburyandsuttonmontispc.co.uk)

Website: [www.southcadburyandsuttonmontispc.co.uk](http://www.southcadburyandsuttonmontispc.co.uk)