

**SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL**  
**NOTICE OF PARISH COUNCIL MEETING**

**Members of the Public and the Press are invited to attend all Council Meetings**

Although no prior notification is needed it would be helpful to let the Clerk know of any plans to film or record the meeting so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting and you are asked to act in a reasonable manner and not disrupt the conduct of meetings. Recording must be clearly visible to anyone at the meeting.

Dear Councillors,

You are hereby summoned to attend the following meeting:

**Parish Council Meeting of SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL**

**Time 19:30 hrs**

**Day Thursday 19<sup>th</sup> September 2024**

**Place Sutton Montis Village Hall**

Councillors will be discussing all the items listed on the Agenda

Yours faithfully

*Cherry Toop*

Parish Clerk

13th September 2024

**AGENDA**

- PC 2024/94** Members to **DECLARE** any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct
- PC2024/95** To **APPROVE** and sign as a correct record, the minutes of the Council meeting held on 18/07/2024
- PC 2024/96** To **RECEIVE** the Clerk's report and resolve actions from last meeting
- PC 2024/97** To **RECEIVE** the Somerset Councillors' report and any update
- PC 2024/98** To **RESOLVE** who should attend the next Local Community Network meeting at 7.00pm on Wednesday 23rd October 2024 at Caryford Community Hall
- PC 2024/99** To **CONSIDER** the following planning application received and **RESOLVE** to submit comments where appropriate
1. **24/01751/HOU at Red House Kembers Hill Sutton Montis**  
Erection of a two storey extension to rear of dwelling (revised application)
- PC 2024/100** To **RECEIVE** an update from Village Hall Committee representatives for
1. South Cadbury
  2. Sutton Montis
- PC 2024/101 Highways and Rights of Way**
1. To **RECEIVE** any updates and resolve any actions arising
  2. To **CONSIDER** if additional grit bins are needed and agree their proposed location

**PC 2024/102** To **RECEIVE** an update from the Sutton Farm Working Group

**PC 2024/103** To **RECEIVE** an update from the Flood Gauge and Telemetry training meeting and **CONSIDER** what support may be needed when the initial period of funding ends

**PC 2024/104** To **RECEIVE** an update on the Annual Governance and Accountability Return for 2023-2024

**PC 2024/105** To **CONSIDER** if the domain should migrate to a gov.uk website to ensure Website Accessibility Compliance - WCAG 2.2

**PC 2024/106 Financial matters**

1. To **RECEIVE** an update of the bank balance and monthly charges
2. To **RECEIVE** and approve Clerk timesheets for July and August 2024
3. Payments to **APPROVE**
  - a) Clerk salary July 2024 £382.20 and August £382.20
  - b) Westernweb Ltd invoice 24592 for annual renewal of web space £96.00
  - c) SALC invoice 0988 for affiliation fee April 2024- March 2025 £100.24
4. To **CONSIDER** action required for cheque not received by internal auditor

**PC 2024/107 Correspondence**

To **NOTE** any correspondence received

**Date of next meeting 21<sup>st</sup> November 2024**

*Cherry Toop*

Cherry Toop (Clerk to Parish Council)

13<sup>th</sup> September 2024

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