

**SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING OF SOUTH CADBURY &
SUTTON MONTIS PARISH COUNCIL HELD AT SUTTON MONTIS
VILLAGE HALL**

Thursday 19th September 2024 at 19:30hrs

Present – Chairman David Soper (DS), Vice Chairman Mike Toop (MT), John Griffiths (JG), and Peter Cook (PC), Mike Semmons (MS) [joined at agenda item PC 2024/97]

Also Cherry Toop (Parish Clerk) , Somerset Councillor Nicola Clark, Somerset Council Planning Service Manager Dawn de Vries (DdV),

4 members of the public were in attendance including councillors from Corton Denham, Sparkford and Queen Camel

The Chairman thanked everyone for attending and opened the meeting. The Clerk introduced everyone present. Apologies were received from Cllr Liz Tabor, Somerset Cllr Sarah Dyke and Sutton Montis Village Representative Martin Coombs (MC). The Chairman agreed for agenda item 2024/102 to be discussed after the minutes had been signed

PC 2024/94 There were no **INTERESTS** to declare in any items on the agenda

PC2024/95 The minutes of the Council meeting held on 18/07/2024 were **APPROVED** and signed by the Chairman as a correct record

PC 2024/96 The Clerk **REPORTED**

- a) Defibrillator Awareness training has been arranged for 27/09/2024 in South Cadbury Village Hall at 6.30
- b) The Emergency and Contingency Planning Workshop has been arranged for 04/10/2024 in South Cadbury Village Hall at 6.00

PC 2024/97 The Unitary report for September had previously been circulated and published on the website. NC gave a further updated and advised there will be a Police and Crime commissioner consultation event at Yeovil Town football club on 09/10/2024

PC 2024/98 It was **RESOLVED** MS will attend the next **Local Community Network** meeting at 7.00pm on Wednesday 23/10/2024 at Caryford Community Hall

PC 2024/99 The following planning application was **CONSIDERED**

- 1. **24/01751/HOU** at Red House Kembers Hill Sutton Montis
Erection of a two storey extension to rear of dwelling (revised application)

It was **RESOLVED** to support the application but make no comment

PC 2024/100 Updates from **Village Hall Committee representatives**

1. **South Cadbury** – MS asked for an update on the King’s portrait. The Clerk confirmed it had been given to the village hall
2. **Sutton Montis** – MC had nothing to report

PC 2024/101 Highways and Rights of Way

1. The Clerk reported some potholes had been filled but many highway reports are still outstanding despite being shown as ‘complete’ on the Somerset Council website. NC urged everyone to continue reporting problems. The Clerk will follow up on the village nameplate for Sutton Montis
2. The need for a grit bin in South Cadbury was **CONSIDERED**. NC agreed to make enquiries regarding the procedure for requesting additional grit bins

PC 2024/102 Sutton Farm Working Group

DdV was thanked for attending the meeting to hear the ongoing and unresolved concerns. PC gave an overview of the background and action to date to update DdV who was unfamiliar with the case. DdV agreed to

- review Kevin Perry’s enforcement report response
- review the planning application and consent history
- identify if there is a restrictive condition for noise nuisance
- ascertain if activity is happening outside of the ‘red line’ of the plan
- review where the HGV park area is situated
- liaise with Helen Vitery from the Minerals and Waste team
- liaise with John Nicholson from Highways

It was **NOTED** that dumped loads should have a waste transfer ticket Residents impacted by noise nuisance are urged to keep an evidence log of disturbance and report to environmental health. NC is happy to receive reports from residents and action on their behalf

PC 2024/103 The Clerk reported the **Flood Gauge and Telemetry training meeting** was well attended and financial support will be needed when the initial period of funding ends. NC has asked for funding from Somerset Council to be included in Anna Meaers S19 report. JG advised a resident is interested in becoming a flood warden for Sutton Montis

PC 2024/104 The Clerk reported the **Annual Governance and Accountability Return** notification of exempt status for the year ended 31 March 2024 has been logged by the Smaller Authorities' Audit Appointments Limited and no enquiries during the period for the exercise for public rights have been received

PC 2024/105 The need to migrate to a gov.uk website to ensure **Website Accessibility Compliance** - WCAG 2.2 was **CONSIDERED** but agreed not currently needed

PC 2024/106 Financial matters

1. The **bank balance** as at 31/08/2024 was £20328.04 with **monthly charges** of £5.00 in August and £5.40 to be debited in September

2. The **Clerk timesheets** for July and August 2024 were **APPROVED** and signed by the Chairman
3. The following **payments** were **APPROVED**
 - a) Clerk salary July 2024 £382.20 and August £382.20
 - b) Westernweb Ltd invoice 24592 for annual renewal of web space £96.00
 - c) SALC invoice 0988 for affiliation fee April 2024- March 2025 £100.24
4. It was **RESOLVED** to reissue the cheque posted to the internal auditor that has not been received, and as the cheque is crossed account payee only it was not necessary to put a stop on the cheque which would incur a bank charge

PC 2024/107 There was no **CORRESPONDENCE** to note

Meeting closed 9.30 pm

Signed Date