

SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL
NOTICE OF PARISH COUNCIL MEETING

Members of the Public and the Press are invited to attend all Council Meetings

Although no prior notification is needed it would be helpful to let the Clerk know of any plans to film or record the meeting so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting and you are asked to act in a reasonable manner and not disrupt the conduct of meetings. Recording must be clearly visible to anyone at the meeting.

Dear Councillors,

You are hereby summoned to attend the following meeting:

Parish Council Meeting of SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL

Time 19:30 hrs

Day Thursday 16th January 2025

Place Sutton Montis Village Hall

Councillors will be discussing all the items listed on the Agenda

Yours faithfully

Cherry Toop

Parish Clerk

12th January 2025

AGENDA

- PC 2025/01** To **RECEIVE** apologies for absence and to approve the reasons given
- PC2025/02** Members to **DECLARE** any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct
- PC 2025/03** To **APPROVE** and sign as a correct record, the minutes of the Council meeting held on 21/11/2024
- PC 2025/04** To **RECEIVE** an update about applications for the Casual Vacancy on the Parish Council and **CONSIDER**, if any applications for approval
- PC 2025/05** To **RECEIVE** the Clerk's report and **RESOLVE** any actions arising
- PC 2025/06** To **RECEIVE** the Somerset Councillors' reports and any update
- PC 2025/07** **Planning Updates and Applications**
To receive any update on previous applications
1. **24/02361/HOU at Red House Kembers Hill Sutton Montis**
 2. **24/02468/HOU at Little Weston House Little Weston Road Sparkford**
 3. **24/02466/HOU at Cadbury Cottage Compton Road South Cadbury**
- PC 2025/08** To **RECEIVE** an update from Village Hall Committee representatives for
1. South Cadbury
 2. Sutton Montis

- PC 2025/09 Highways and Rights of Way**
1. To **RECEIVE** any updates and resolve any actions arising
 2. To **RECEIVE** an update from the Sutton Farm Working Group and **CONSIDER** draft response to Cllr Clark
 3. To **DISCUSS** recent traffic speed concerns in South Cadbury and **RESOLVE** any actions arising
- PC 2025/10** To **CONSIDER** the letter received from Queen Camel Community Land Trust Ltd and **RESOLVE** any action required
- PC 2025/11** To **DISCUSS** if the village halls should be registered as Community Places of Safety for use in an emergency and **RESOLVE** who should complete the registration form
- PC2025/12** To **RECEIVE** an update on the CPRE event
- PC 2024/12 Budget setting**
To **RESOLVE** to **APPROVE** the budget for 2025/2026
- PC 2025/13 Precept**
To **RESOLVE** the precept for 2025/2026
- PC 2025/14** To **RESOLVE** to **APPOINT** Sally Palmer as internal auditor for 2024/2025
- PC 2025/15 Financial matters**
1. To **RECEIVE** an update of the bank balance and monthly charges for November and December
 2. To **APPROVE** the bank reconciliation as at 31/12/2024 prior to signing by the Chairman and Clerk
 3. To **RECEIVE** and approve Clerk timesheets for November and December 2024
 4. Payments to **APPROVE**
 - a) Clerk salary November 2024 £382.20 and December £509.42
 - b) PAYE payment of £20.20 due to HMRC
 - c) Reimbursement to Clerk for Annual Parish Meeting expenses
 - d) Reimbursement to Clerk for CPRE registration fee £5.00
 - e) To **DISCUSS** outstanding SALC invoices and **APPROVE** as appropriate
- PC 2025/16** To **CONSIDER** any correspondence received and **RESOLVE** any actions arising
1. Clothing Donation Bank for Dorset and Somerset Air Ambulance Charity email

Date of next meeting to be confirmed

Cherry Toop

Cherry Toop (Clerk to Parish Council)

11th January 2025

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