

**SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING OF SOUTH CADBURY &
SUTTON MONTIS PARISH COUNCIL HELD AT SUTTON MONTIS
VILLAGE HALL**

Thursday 16th January 2025 at 19:30hrs

Present – Chairman David Soper (DS), Vice Chairman Mike Toop (MT), John Griffiths (JG),
LMike Semmons (MS) and Peter Cook (PC),
Also Cherry Toop (Parish Clerk), Somerset Councillor Hayward Burt (HB)

4 members of the public were in attendance including Martin Coombs(MC), Sutton Montis
Village Hall representative

The Chairman thanked everyone for attending and opened the meeting advising it was being
recorded

Open Session - no items were raised during the open session

PC 2025/01 No **apologies** for absence were received

PC2025/02 No **interests** were declared in any agenda items

PC 2025/03 The **minutes** of the Council meeting held on 21/11/2024 were approved and
signed by the chairman

PC 2025/04 No applications for the **Casual Vacancy** on the Parish have been received. It
will continue to be advertised until the vacancy is filled

PC 2025/05 There were no actions arising from the **Clerk's report**

PC 2025/06 HB gave an update on Somerset Council

PC 2025/07 There were no new Planning Applications to consider

Updates from previous applications

- **24/02361/HOU at Red House Kembers Hill Sutton Montis**
- permitted with conditions
- **24/02468/HOU at Little Weston House Little Weston Road Sparkford**
- permitted with conditions
- **24/02466/HOU at Cadbury Cottage Compton Road South Cadbury**
- permitted with conditions

PC 2025/08 **Updates** were received from Village Hall Committee representatives for
1. South Cadbury
2. Sutton Montis

PC 2025/09 Highways and Rights of Way

1. Road conditions in both villages are deteriorating. The Clerk will make further reports and keep a record to ease follow up action with Somerset Council
2. PC gave an update on the Sutton Farm concerns. The draft letter will be finalized and sent to the Clerk to forward to Cllrs Clark and HB
3. Recent traffic speed concerns raised in South Cadbury were **discussed**. It was agreed to liaise with the police and enquire if a SID could be shared with a neighbouring parish

PC 2025/10 The letter from the Queen Camel Community Land Trust Ltd was **discussed**

PC 2025/11 It was **agreed** the village halls and Teals should be registered as Places of Safety. The Clerk will advise the village hall representatives and Teals what information is needed for the registration

PC2025/12 PC gave an update on the CPRE event attended

PC 2024/12 The budget for 2025/2026 was discussed and **approved**

PC 2025/13 The Precept of £10495.00 for 2025/2026 was **agreed**

PC 2025/14 It was **approved** to appoint Sally Palmer as internal auditor for 2024/2025

PC 2025/15 Financial matters

1. The bank balance of £16547.64 as at 31/12/2024 was **noted** with monthly charges for November £5.00 and December £5.00
2. The bank reconciliation as at 31/12/2024 was **approved** and signed by the chairman and Clerk
3. The Clerk timesheets for November and December 2024 were **approved**
4. The following payments were **approved**
 - a) Clerk salary November 2024 £382.20 and December £509.42
 - b) PAYE payment of £20.20 due to HMRC
 - c) Reimbursement to Clerk for Annual Parish Meeting expenses of £58.56
 - d) Reimbursement to Clerk for CPRE registration fee £5.00
 - e) SALC invoices totalling £300.24

PC 2025/16 It was agreed that a clothing donation bank was not needed in the parish

Date of next meeting to be confirmed

Meeting closed 9.00 pm

Signed

Date