

**SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING OF SOUTH CADBURY &
SUTTON MONTIS PARISH COUNCIL HELD AT SUTTON MONTIS
VILLAGE HALL**

Thursday 17th March 2022 at 19:30hrs

Present - Councillors M Coombs (Chairperson) J Griffiths M Semmons D Soper Liz Tabor
C Burnett (exiting Parish Clerk) C Toop (joining Parish Clerk)
H Burt (District Councillor)

Members of public in attendance – A Norton D Cosham

The Chairperson opened the meeting and advised all that the meeting is being recorded

PC 2022/1 To receive Apologies for Absence and to approve the reasons given

Apologies had been received from Cllr M Toop County Councillor W Wallace PCSO

PC 2022/2 Declarations of interests

No declarations of interest received

PC 2022/3 To approve and sign as a correct record the minutes of the previous Council Meeting

The minutes of the Council Meeting held on Wednesday 19th January 2022 were approved and signed as a correct record by the Chairperson

PC 2022/4 District & County Councillor's Reports

HB reported

- 2.8% increase in Council Tax banding (approximately £5 increase for Band D properties) for 2022/2023
- three opportunity hubs offering employment advice have been set up by Abri in South Somerset, nearest are at Yeovil Library and The Balsam Centre, Wincanton

PC 2022/5 PCSO

No report received but advised happy to deal with any matters. No items were raised for discussion

PC 2022/6 Open Session

DC – enquired about the budget and expenditure. Advised precept of £6000 will be received 01/04/2022, reserves of approximately £18000 are sufficient for forthcoming year and is spent as decided by the Parish Council. Community Infrastructure Levy (CIL) funding of £5000 can only be spent on community use. Funds are kept reasonably high to budget for any unforeseen emergency. Regular expenditure includes clerk's wages, grass cutting, training, indemnity insurance renewal, donations, website etc. Accounts are published and audited but agreed accounts from previous years that preceded the Parish Council website will not be retrospectively published but are available for inspection

PC 2022/7 Planning applications

- **Watts Cottage 22/00032/HOU** observed plans are still incorrect. Discussed whether permission was needed for driveway and garage but informed not as deemed permitted development. Clerk will report back that plans are approved but disappointed will not be built in natural stone
- **Avalon 21/03574/FUL** still awaiting decision
- **Land at Priests House 21/03406/FUL** still awaiting decision

DC offered to print planning applications if required

PC 2022/8 Matters arising

- Defibrillator update

CT will replace CB as point of contact and will be responsible for monthly checking and testing of defibrillators. Training will be available for booking from April 2022. Village Hall committee will be advised to include details of training in newsletter

- Finger posts

Previously agreed to engage contractor and CB will email him as MC has had difficulty in contacting him. Discussed own maintenance however HB advised need to attend a course first. Also likely to be insurance considerations and they are not Parish Council property

- Date for future meetings

Have been printed and circulated and are also on the website

- Dog waste bins

No longer provided free of charge. Cost for South Cadbury replacement and installation is £170+VAT and provision of 2 bins for Sutton Montis is £208.44+VAT each. However there is currently no capacity for the bins to be emptied. Approved to order and install 3 bins, CB will provide CT with the contacts

PC 2022/9 New items

- Election nominations

MC advised he will not be standing for election again. CT will take all completed forms for existing Councillors only to the District Council in person. CB advised there will be a cost if an election is required

- Grass cutting

Quote of £711 received for 16 x fortnightly cuts, hedgecutting and herbicide treatment March – September and 2 winter cuts. Agreed to pay £800 to Village Hall committee who will take over responsibility for weekly grass cutting, estimates for grass cutting to be provided. CB will stop the contract with SSDC

PC 2022/10 Clerks Items

- Cheques written for donations agreed at last meeting
- HSBC now charging £5 per month as well as charging for each transaction as deemed a business account although the Parish Council is a charity
- Clerk's terms and conditions and rate of pay to be discussed at next meeting
- Recent SALC training for new clerk 2 x £30 to be paid

- Maintenance/Footpath issues. Road maintenance will need to wait until new financial year. Potholes need filling in Kembers Hill, Parrock Hill, Alotment Road and Sutton Road in South Cadbury
- Still awaiting response from Eve Wynn, Footpath Officer regarding overgrown footpaths
- No miscellaneous items to discuss

PC 2022/11 Any other business

- HB thanked MC and CB for everything they have done for the Parish Council
- DC asked when the accounts would be published. Advised after they have been approved at the next meeting in May

PC 2022/12 Date of next meeting –

Thursday 19th May 7.30pm in Sutton Montis Village Hall

The Chairperson declared the meeting ended at 20:45hrs

Signed Date

Minutes prepared by Cherry Toop (Parish Clerk)

19th April 2022

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