

SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY

18TH MARCH 2020 AT 7.30pm IN SUTTON MONTIS VILLAGE HALL

Those present: M Coombs (Chairman), M Toop (Vice Chairman), J Griffiths, M Semmons, E Tabor, D Soper
C A Burnett (Parish Clerk)

Note: The Chairman opened the meeting by directing those present to the paragraph at the top of the agenda on the Parish Councils Policy on audio/visual recording and photography at council meetings but advised that in fact the Parish Council would be recording this meeting.

Annual Parish Meeting

1. Apologies for absence – William Wallace (District Councillor), Hayward Burt (County Councillor)
2. Disclose or declare any interests arising under the council's code of conduct and consider and decide on any dispensation applications received – None declared.
3. Minutes of the meeting of 20th March 2019 were agreed as correct and signed by the Chairman.
4. Chairman's Report - The Chairman read out his report for the year, a copy of which is recorded in the minute file.
5. District & County Councillor's Reports (if any) – No one in attendance/no reports received.
6. Tree Warden(s) Report (if any) – The Chairman reported that the Sutton Montis Tree Warden had nothing to report. South Cadbury has no Tree Warden.
7. Matters raised by persons on the electoral voters list - No members of the public in attendance.

The Chairman declared the meeting closed at 7.58pm.

Ordinary Parish Council Meeting

1. Apologies for absence – William Wallace (District Councillor) & Hayward Burt
2. Disclose or declare any interests arising under the council's code of conduct and consider and decide on any dispensation applications received - None declared.
3. Minutes of the meeting of 22nd January 2020 were agreed as correct and signed by the Chairman.

At this point the Clerk asked the Chairman if she could be allowed to address members on the subject of minutes in view of the previous meeting, whereby a member of the public criticised the publishing of minutes and the content, and they and other members of the public also brought up issues that were not matters/issues for discussion at a Parish Council meeting i.e. unrelated items. The Clerk advised that as members of SALC she had discussed the issues with SALC and asked for their advice on the matter, therefore, she wanted to pass this information to all members for future reference. The following is a short precis of the advice given.

- Members of the public speaking at meetings - The Chairman should advise members of the public that they are most welcome to attend parish council meetings but may only enter into any discussion under the open session section on the agenda. All other items on the agenda are **NOT** up for discussion or comment with them, if they want their personal views to be taken into consideration, they will have to join the parish council.

- Members of the public talking and laughing and potentially causing disruption at meetings - The Chairman should tell the public to be quiet or they may be asked to leave, remind them they may only talk at the open session.

- Parish Council Minutes - Members of the public cannot dictate what goes in the minutes as long as the Clerk, the Chairman and all members are happy with them that's all that matters/counts.

- Items brought up by the public that are not a parish council matter - All members please note that you have the right to ask the Chairman to tell members of the public to be quiet and you also have the right to say that the matter they have brought up is not a matter for the parish council, therefore, please move on Mr or Madam Chairman. SALC were very clear that the parish council should not talk about anything that is not a parish council matter and that should be made very clear to members of the public. This brought some discussion between members resulting in the Chairman and members thanking the Clerk for passing on this very helpful/useful information.

4. District & County Councillor's Reports (if any) – No one in attendance/no reports received.
5. Discuss any items to be put forward to the Police via P.C.S.O - No PCSO in attendance and no items brought up.
6. OPEN SESSION – no members of the public in attendance
7. Planning Applications - Update on any existing planning applications and update on potential planning applications/issues arising - The Clerk advised that there was not very much to pass on other than Paddock House, which is not actually in our parish, but close to Sutton Montis have put in for permission to have a wildlife pond and it has been agreed. Also, under Queen Camel parish a change of use has been applied for to change an agricultural building into a dwelling, no decision as yet. Also, the new farm shop (Teals Orchard) now have permission to change the road name from 'Old A303' to 'Orchard Lane'. Some discussion took place between members with the Chairman

stating that two of the items were for information only as not actually within our parish, but close by. Discuss any new planning applications that have come in since the agenda generated – No new applications.

8. Matters arising - Defibrillators Project - Update from Clerk – The Clerk advised that she was informed that the grant applied for £1000 at SSDC was to be reduced to £600 as the cost of the project under the lease scheme was cheaper now than when we were going to purchase them outright, as grants are based on a percentage of the total cost of project. The Clerk advised she had gone back to SSDC and had fought a bit of a battle over it, which resulted in the full £1000 being granted to us. The Chairman thanked the Clerk for her efforts. The Clerk advised that the Ambulance Service had currently suspended their community training for defibs due to the Covid Virus/restrictions, they are not looking to do any training until at least August, if then. The Clerk advised members that as soon as the defibs are delivered the 3 year lease commences and she asked the question that should the defibs be fitted without the relevant training, although she was well aware that you can be given instruction on how to use it by ringing the number provided or you can look it up on the internet, she stated that it was up to members to decide if they wanted the defibs fitted with or without the training and asked to be given instruction on what action they would like her to now take. Lengthy discussion took place the general feeling was that it was better to try and get them fitted even if training was not available and provided the nominated electrician was prepared to fit them under Covid restrictions. Clerk to action. Environmental issue reported at previous meeting – Update from the Clerk – The Clerk advised that an environmental officer had gone out to the property in question and although the owner was not in, the officer managed to have in their words “a good poke about” on the outside of the property and no evidence of rats could be found. The Clerk advised she had spoken to the owner/landlord of the rented property that complaints had been made regarding the amount of rubbish being left constantly outside the property. John advised that he had recently seen a waste removal company/van pull up and clear all the rubbish and take it away. The Chairman felt that as action has been taken, the matter had been dealt with, therefore no further action was needed at present.

10. Clerks Items - Finger Post – Update - The Clerk advised that she had resent all the photos and details to Roger Bond at Normtec and she read out an e-mail which essentially said that 3 were more of a problem to repair and the other two were not such a problem for him, which resulted in discussion between members unanimously, agreeing to the Chairman meeting up with him, even if it costs some petrol money. Clerk to action. Discuss any payments to be authorised - The Chairman signed up all payments that were agreed at the last meeting that unfortunately due to the amount of disruption at the meeting did not get signed. Discuss South Cadbury Village Hall change of pc representative - The Clerk advised that as she was previously the parish council representative on the hall committee she was making members aware that if it is run on a similar basis then the parish council may well wish to send an alternative person. This prompted discussion with the Chairman asking both the South Cadbury members how they felt about going on the committee, but neither member put themselves forward, therefore, the Chairman felt it should be left for the moment and could be re-discussed at a later date. Request for dog bins x2 – The Chairman stated that he had checked and the two places that he thought would be acceptable to have dog bins in Sutton Montis were not in fact acceptable/agreed, so the only other place he could think of would be on the other side of the bridge about 100 yards beyond Village End. After some discussion, it was agreed that the Clerk liaise with him, but only one dog bin was now required in Sutton Montis. Maintenance and Footpath issues - The Clerk advised that she had been busy reporting various potholes in South Cadbury in particular all the way through from the Church passed the car park right through into Sutton Montis, and she had also reported bad potholes on the rat run into Corton Denham passed the pub. John reported that there was a footpath sign lying on the ground, the Chairman and John discussed the matter and the Chairman felt it was something he could easily deal with himself. Miscellaneous items - Covid Virus – the Clerk read out the briefing that had been sent out from SALC regarding delegated powers that need to be put in place in case parish meetings are not able to take place. Discussion between members followed resulting in unanimous agreement being given that in the event of meetings not being able to take place, the Clerk should have delegated powers to determine what matters should be sent to all members, the chosen method by members was to receive any information by e-mail or for it be discussed via telephone. Decline of Rural Bus Services – the Clerk read out details of Rural Bus Services decline. NALC are responding to it. Parish and town councils are allowed to send in their views. The Clerk reminded members that we give financial support to the local CAT Bus Service. This brought discussion between members with the Clerk being asked to try and find out how many people within our parish use the local CAT Bus Service and based on that information a suitable letter of support could perhaps be generated.

11. Any other business – No items brought up. **12. Date of next meeting –** 20th May 2020

The Chairman declared the meeting ended at 8.50pm.

Carole Burnett **Parish Clerk**

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